

Escrick Parish Council

Minutes of Escrick Parish Council meeting held at 7.30pm in Escrick & Deighton Club on MONDAY 2nd March 2020.

Part 1

- 20047: **Welcome: Chair welcomed Councillors and members of public to the meeting.**
- 20048: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Moran, Cllr J Reader, Cllr Rees, Cllr Reynolds, Cllr Rowson and 3 members of the public including District Cllr N Reader and County Councillor Musgrave.
 - b. Apologies: No apologies received.
- 20049: **Declarations of interests:** Cllr N Bartle declared an interest in 2019/1311/HPA as a neighbour to the application.
- 20050: **Public correspondence received:**
- a. Nothing to report.
- 20051: **Public session:**
- a. Resident requested Parish Council and residents support and promote the Black Bull public house now new landlord is in place. Noted.
 - b. Resident expressed concern about state of pavements around the village in particular moss on The Glade. Request for residents to take responsibility. Noted.
- 20052: **Riccall and District Resilience group:**
- a. Mark Nuttall presented information to the council on their community emergency plan and working in joint partnership with other communities in the area. Explained development of team, process of securing funding and equipment purchased to date to deal with an emergency. Resolved to put on future agenda to discuss in more detail at a later date.
- 20053: **District and County Councillor updates:**
- a. District Councillor N Reader; Nothing to report.
 - b. County Councillor Musgrave; to report on items further on agenda.
- 20054: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting held on 3rd February 2020 as a true and correct record.

Planning

- 20055: **Planning, new applications:**
- a. Cllr Coulson thanked Cllr N Reader for arranging meeting with SDC planning department to discuss planning matters.

- b. 2020/0116/HPA: 33 Carrs Meadow, Escrick. Proposed demolition of existing rear conservatory and erection of single storey rear extension. Resolved no objections.
- 20056: **Planning determinations: Determinations made since last meeting.**
- a. 2020/0119/TCA: 9 Derwent Court, Skipwith Road, Escrick. Proposed felling of 1 No Hawthorne in the conservation area. Permitted. Noted.
- 20057: **Planning, ongoing:**
- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site. Ongoing. Correspondence on planning portal regarding drainage and permeability of the land.
 - b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry. Going to appeal. Ongoing.
 - c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. May go to committee 31 March but not had confirmation and recommendation is to approve.
 - d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. Ongoing.
 - e. NY/2019/0136/ENV: Land adjacent to Escrick Business Park. Likely to be on May planning committee agenda. Ongoing.
 - f. 2019/1311/HPA: 32 Wenlock Drive, Escrick. Proposed 2 storey side and rear extensions, with 1st floor balcony, to create additional living accommodation. Amended representations have been submitted. Further amendments to plans have been submitted. Previous representation from the Parish Council stand with no further additional comments.
- 20058: **Planning, Neighbourhood Plan: A first review on the Selby Local Plan.**
- a. Draft response to Issues and Options consultation has been sent to councillors by planning working group for approval. Acknowledged a small amount of well-designed development would be suitable according to local needs but essentially larger development should be linked to employment needs and the governments further requirement to becoming zero carbon. It was noted that if the NDP is adopted prior to the local plan SDC it will take priority. The response also acknowledges infrastructure issues in the village such as poor broadband, no gas supply, traffic issues on A19. Resolved to approve response. Clerk to submit.
- 20059: **Planning, Neighbourhood Plan:**
- a. Update given by Cllr Rees including an update on the workshop to the NDP group facilitated by Integrat consultants on site allocations and selection.
 - b. At the meeting NDP working group resolved to recommend the NDP should not include a site allocation.
 - c. NDP working group recommended the approach to the site selection should include: (i) the time period up to 2027 for housing requirements (to be reviewed in 3 years for the post 2027 period); (ii) the approach to site selection to continue with the high level (first sift) activity in reviewing sites linked back to the original parish survey. From this a set of housing policies for the parish to be developed. Resolved to review after 20 March 2020 when call for site responses have been received to determine way forward. Clerk to add Neighbourhood Plan points to the April Parish Council meeting agenda for re-consideration.
 - d. Cllr Bartle to take over as Chair of NDP group from 6 April 2020. Clerk to take over administration and finance. Chair to set up shared folder for documentation.

- e. To confirm Cllr Chambers and Cllr Bartle's membership of the planning working group at April Parish Council meeting.

Highways

- 20060: **Highways: A19/Skipwith Road traffic light scheme.**
- a. Meeting with Highways has been requested. Chair to follow up and copy Cllr Musgrave in. Ongoing.
- 20061: **Skipwith Road vehicle activated speed sign scheme.**
- a. Chair gave an update on the Skipwith Road vehicle activated speed sign.
 - b. Options and associated costs for deployment to additional locations considered including relocating the VAS sign to Carr Lane (at a cost of either £500 for new battery/power supply), paying NYCC to carry out a 7 day speed monitoring survey (at a cost of £110), purchase own mobile equipment (costing in region of £2700), alternating the existing sign on Skipwith Road southbound (which would involve purchasing a bracket at £25 or £500 for alternative southbound location on Skipwith Road).
 - c. Resolved to buy a set of brackets for Skipwith Road to change direction of existing VAS sign and look at installing speed warning signage in the summer for Carr Lane.
- 20062: **Ongoing highways issues:**
- a. Update on ongoing highways issues reported to NYCC at December 2019 meeting (listed below);
 - i. Badly worn H bar marking at Main St/Carr Lane junction; awaiting action. To escalate in April.
 - ii. Overgrown foliage on A19; Still no action. Clerk to escalate with NYCC.
 - iii. Foliage in visibility splay at Carr Lane / Skipwith Road junction. Some action has been taken but not enough. Proposal made by resident for Parish Council to remove hedge and re-turf but not accepted as it is the residents responsibility. Clerk to report to NYCC to escalate.
 - b. Surface water flooding
 - i. Update given on the Carr Lane sewage flooding discussed at December 2019 meeting. MP's office have responded and are raising issue with Yorkshire Water.
 - ii. Cllr Rees reported that Appleton Roebuck Parish Council have investigated drainage issues and are working with other parishes who share the same infrastructure to escalate the problem with Yorkshire Water. Suggestion to request map from Yorkshire Water to see where Escrick is connected. Resolved to await response from MP's office for further action.

Maintenance

- 20063: **Maintenance issues:**
- a. No issues reported.
 - b. Proactive maintenance requirements for 2020-2021. Defer until April meeting.

Finance and Governance

20064: **Finance report (RFO):**

a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£10,770.10	£24682.58
ii.	Payments made since last meeting		
	S Look (Clerk's January salary)	-£	
	Escrick Park- Escrick Playing Field rent	-£10	
	TWM Traffic Control Systems Ltd	-£4152.30	
	Clerks expenses	-£93.60	
	J Massey – leaf/moss clearing	-£50.00	
	R Rowson – 'no motor vehicles' sign for Carrs Meadow	-£39.60	
	CH Guest (October salary)	-£	
	Ark (Grass cutting 2018/19)	-£3864.00	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil
iv.	Receipts:		
	Bank transfer from savings	£3000.00	
v.	Account balances as at 27 Feb 2020:	£4839.72	£21,682.59
vi.	Uncleared cheques:	Nil	

b. Routine payments to be made:

vii.	S Look (Clerk's February salary)	-£
viii.	Escrick Club – room rental Nov 2019-Feb 2020	-£40.00

c. Purchases / exceptional payments to be approved and made:

ix.		Nil
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d. It was resolved that all payments and transactions are noted and approved.

20065: **Policy and governance:**

- a. From September 2020 the Parish Council has got to comply with the Impact of the *Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018*. Resolved not to commission an audit of the website due to the disproportionate financial burden on the Parish Council. Councillors resolved to approve the Website Accessibility Statement.
- b. Resolved to approve the Records Management Policy.
- c. Use of personal email accounts and personal electronic devices by Councillors considered. Resolved for councillors to continue to use personal emails and clerk to redact all personal/confidential information sent. Clerk to use shared drive for confidential correspondence/documents.
- d. Resolved to approve the Freedom of Information Policy (reviewed by F&A committee on 6th January 2020) based on the NALC template.

Other items

20066: **Correspondence received:**

- a. Letter from HSBC to make an appointment to confirm business details. Confirmation of mandate changes confirmed and actioned. Noted.
- b. Letter from NYCC regarding funding for supported bus services and rural bus fund. Noted.

20067: **Items for the next meeting**

- a. Confirmed the next ordinary meeting of the Parish Council is to be held at 7.30pm on Monday 6th April 2020.
- b. Confirmed the next Admin & Finance committee meeting is to be held at 6.30pm on 6th April 2020.

Part 2

20068: **Confidential business:** Resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

20069: **War memorial bus shelter:**

- a. No progress.

Meeting closed at 21:23.

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 6th April 2020